

COMMISSION MEETING MINUTES
September 27, 2016

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on September 27, 2016 at 10 am. Members present were Commissioner John Petroff - Chair, Commissioner Jim Smith, Commissioner P. Bret Millburn, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Meeting
agenda as
posted

Meeting agenda as posted:

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at 10 AM on September 27, 2016.

OPENING

Pledge of Allegiance – by invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

- RFP Opening – Resource Management Plan, Davis County Community & Economic Development
- RFP Opening – Landscape Masterplans, Davis County Libraries
- Public Notice of Time Change – Davis County Commission Meeting will be held at 8:30 AM on October 4, 2016
- Recognition of Jerry Meyer, Davis County Assistant Library Director, retiring with 34 years of service

BUSINESS/ACTION

Announcement of Davis County Government's intent to levy a tax rate that exceeds the 2016 certified tax rate for the 2017 budget year.

Announcement of Davis County Library's intent to levy a tax rate that exceeds the 2016 certified tax rate for the 2017 budget year.

Chris Sanford, Davis County Library Director, presenting:

Request for reappointment of Mel Miles to the Davis County Library Board

Randy Cook, Davis County Tourism & Events Coordinator, presenting:

Agreement with Penna Powers – manage Davis County tourism marketing plan (payable)

Brian Hatch, Davis County Health Department Director, presenting:

Agreement with University of South Carolina/Arnold School of Public Health – permission for Dementia Dialogues (DD) trainers to continue to use DD and to download training materials (n/a)

Agreement with Utah Dept. of Health – funding for Public Health Preparedness and Response activities for ZIKA (receivable)

Agreement with Utah Dept. of Health – National Syndromic Surveillance Program funding to implement situational awareness and support in the meaningful use of data from electronic health records (receivable)

Amendment with Utah Dept. of Health – adding an activity to EPICC 1305 (Environment, Policy & Improved Clinical Care) (n/a)

Amendment with Utah Dept. of Health – funding for increased participation in the Chronic Disease Self-Management Program (CDSMP) (receivable)

Amendment with Utah Dept. of Health – increase funding and change effective date for ELC HAI Grant to continue to work with Utah hospitals, long term care facilities to be responsible for responding to outbreaks of healthcare associated infections (receivable)

Amendment with Utah Dept. of Health – increase funding for Enhanced Prion Disease Surveillance (receivable)

Brian McKenzie, Davis County Chief Deputy Clerk/Auditor, presenting:

Agreement with Jim Lee – employee training (payable)

Curtis Koch, Davis County Clerk/Auditor, presenting:

Amendment with Zions Bank Public Finance – extend contract period as financial advisor (payable)

Commissioner Smith presenting:

Amendment with Utah Div. of Substance Abuse & Mental Health – extend end date of Drug Court Enhancement Grant (n/a)

Commissioner Petroff presenting:

Resolution appointing a representative and an alternate to represent and vote on Davis County's behalf at Utah Counties Indemnity Pool Annual Membership Meeting (n/a)

PUBLIC HEARING

Curtis Koch, Davis County Clerk/Auditor, presenting:

Consideration of approval by resolution for additional budget appropriation requests for the General Fund. Other fund appropriations will also be considered. The 2016 Davis County budget increases will be funded by additional revenues that were not anticipated at the time original budgets were adopted and/or by monies unspent in the prior year.

BOARD OF EQUALIZATION

Request for Approval of the Property Tax Register

CONSENT ITEMS

Check Registers

Minutes – September 6, 2016

Personnel Register

Basic Training Reimbursement agreements:

- Darrin J. Rubens – Correctional Officer
- Reegan M. Thurston – Correctional Officer

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Pledge of Allegiance

Jerry Meyer, Davis County Assistant Library Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

RFP opening

RFP opening – Resource Management Plan: Davis County Community & Economic Development
Barry Burton, Davis County Community & Economic Development Director, explained in 2015 the Legislature mandated that all counties do a resource management plan for resources both natural and resources located on public properties in the County. This year they modified it in terms of when it was due and funding issues. Bids will be considered by a selection committee based upon criteria stated in the RFPs and a recommendation will be made to the commissioners. The following bids were received:

Project: Davis County Resource Management Plan		
	BIDDER	AMOUNT
1.	Rural Community Consultants	\$40,000.00 + fee schedule
2.	Civil Solutions Group	\$28,800.00
3.	Project Engineering Consultants	\$35,400.00
4.	Bio-West, Inc.	\$42,000.00

Commissioner Millburn asked Barry to clarify the Legislature did allocate funds that can be utilized by the counties for the purpose of doing these studies. Barry confirmed that in 2015, the Legislature allocated up to \$50,000.00 per county. In the 2016 Legislative Session, the allocation was changed to a reimbursement of up to 50% of our costs up to \$50,000.00.

RFP Opening

RFP opening – Landscape Masterplans for Davis County Libraries: Mack McDonald, Davis County Facilities Director, explained architects will look at plantings, sprinklers systems, etc. at several older library branches and highlight areas where we can improve our water conservation as well as plant species. Libraries constructed in the 1970s have different landscaping conservation measures in their plans. The following bids were received:

Project: Library Landscape Master Plan		
	BIDDER	AMOUNT
1.	Blu	\$29,360.00
2.	VODA	\$39,944.00
3.	IBI Group	\$8,202,787.20
4.	G. Brown Design Inc	\$51,670.00
5.	Think Architecture	\$34,400.00
6.	FFKR Architects	\$57,233.00
7.	Project Engineering Consultants	\$24,020.00
8.	Landmark Design	\$83,650.00
9.	McNeal Engineering	\$42,600.00
10.	Bockholt Landscape Architects	\$87,780.00

Bids will be considered by a selection committee based upon criteria stated in the RFPs and a recommendation will be made to the commissioners.

Public Notice – time change for 10/4/16 meeting

Public Notice was given of a time change for the October 4, 2016 Davis County Commission Meeting from 10 a.m. to 8:30 a.m. to accommodate the Commissioners’ attendance at the grand opening of the new University of Utah Health Center in Farmington.

Recognition of Jerry Meyer, DC Assistant Library Director, retirement

Chris Sanford, Davis County Library Director, invited Jerry Meyer, Davis County Assistant Library Director, to join her at the podium to recognize his retirement on September 30th after 34 years with the County. Jerry began in 1982 as the branch librarian in Clearfield, moved to the Central Library and became assistant director in 1990. She said, “During that time, Jerry has become a driving force and a leader in our library and many of the things our patrons enjoy, especially in the realm of technology, are due to Jerry’s hard work and his commitment....Jerry is highly regarded among the library community.” Chris acknowledged Jerry’s wife, Shari, and Pete Giacoma, former Davis County Library Director, in attendance.

Jerry said that from 1982 to 2016 is like going from the Stone Age to the Space Age in library terms. There were no computers, no internet and there were only three libraries in the County. Things were quite

different. He remarked, “Our services now go well beyond our buildings. The libraries have evolved.”

Commissioner Petroff said “Certainly your accomplishments on behalf of the citizens would be easy to overlook because your position is always behind the scenes. We so appreciate always the good cheer you come with and the great ideas and the way you work with your fellow management team. It is a great privilege for us to be involved in your retirement.”

Commissioner Smith said he has loved working with Jerry, his efforts are appreciated and he has made a major difference in our libraries.

Commissioner Millburn said he appreciates Jerry’s years of service and thanked his wife, Shari, for sharing him with Davis County.

Jerry said it has been a pleasure to get to know and work with the other departments. He has worked with three library directors, Jean Layton, Pete Giacomini and Chris Sanford and it has been a great joy.

The commissioners presented Jerry with a Davis County coin in appreciation for his service and took time for pictures. Applauded by the audience.


Commissioner Petroff announced Davis County Government’s intent to levy a tax rate that exceeds the 2016 certified tax rate for the 2017 budget year.

He read: Per Utah Code Annotated 59-2-919.3 Davis County Government hereby provided notice in a public meeting that it intends to levy a tax rate that exceeds the 2016 certified tax rate. The increased rate will be effective for the 2017 budget year. The additional revenue generated by the increased rate will not exceed \$7.2 million dollars. This is an approximate increase of 23.37% of ad valorem tax revenue for the County.

Commissioner Petroff announced Davis County Library’s intent to levy a tax rate that exceeds the 2016 certified tax rate for the 2017 budget year.


He read: Per Utah Code Annotated 59-2-919.3 Davis County Library hereby provided notice in a public meeting that it intends to levy a tax rate that exceeds the 2016 certified tax rate. The increased rate will be effective for the 2017 budget year. The additional revenue generated by the increased rate will not exceed \$1.25 million dollars. This is an approximate increase of 20.18% of ad valorem tax revenue for the County.

Curtis Koch gave a slide presentation explaining how property taxes work using the following slides:


1.  **Davis COUNTY**

How Property Taxes Work in Utah

2. **Property Tax Utilization**



Base Property Tax


=



Core Governmental Services


- Property Rights Recordation
- Criminal Prosecution
- 911 Service
- Correctional Facility
- Accounting Services
- Human Resources
- Paramedic Services
- Justice Court
- Animal Care & Control
- Election Management
- Senior Services
- Flood Prevention
- Land Survey
- Health & Human Services
- Criminal Defense
- Treasury Services
- Property Assessment
- Law Enforcement
- Information Technology
- Marriage Licensing
- Children's Justice Center
- Economic Development
- Tax Administration


3. **Start by assuming that Davis County has only four properties of equal value and the base property tax revenue needed to cover services is \$1,000.**


\$100,000


\$100,000



\$100,000



\$100,000



Total Base Property Tax: \$1,000


Total Property Value	Calculate the Tax Rate	Taxes for Each Property
Prop. 1 - \$ 100,000	Total Prop. Tax Base → \$1,000	Prop. 1 - \$100,000 x .00250 \$ 250
Prop. 2 - \$ 100,000		Prop. 2 - \$100,000 x .00250 \$ 250
Prop. 3 - \$ 100,000	Total Property Value → \$400,000	Prop. 3 - \$100,000 x .00250 \$ 250
Prop. 4 - \$ 100,000		Prop. 4 - \$100,000 x .00250 \$ 250
Total \$ 400,000	Tax Rate → .00250	Total Tax Revenue \$1,000


4. **What if all four houses double in value to \$200,000? Does the tax revenue double?**
No.


\$200,000


\$200,000


\$200,000


\$200,000


Total Base Property Tax: \$1,000

Total Property Value	Calculate the Tax Rate	Taxes for Each Property
Prop. 1 - \$ 200,000	Total Prop. Tax Base → \$1,000	Prop. 1 - \$200,000 x .00125 \$ 250
Prop. 2 - \$ 200,000		Prop. 2 - \$200,000 x .00125 \$ 250
Prop. 3 - \$ 200,000	Total Property Value → \$800,000	Prop. 3 - \$200,000 x .00125 \$ 250
Prop. 4 - \$ 200,000		Prop. 4 - \$200,000 x .00125 \$ 250
Total \$ 800,000	Tax Rate → .00125	Total Tax Revenue \$1,000

5. But all home values are different. What happens then?

\$120,000

\$250,000

\$170,000

\$310,000

Total Base Property Tax: \$1,000

Total Property Value	Calculate the Tax Rate	Taxes for Each Property
Prop. 1 - \$ 120,000	Total Prop. Tax Base → \$1,000	Prop. 1 - \$120,000 x .00118 \$ 141
Prop. 2 - \$ 250,000	↑	Prop. 2 - \$250,000 x .00118 \$ 294
Prop. 3 - \$ 170,000	↓	Prop. 3 - \$170,000 x .00118 \$ 200
Prop. 4 - \$ 310,000	↑	Prop. 4 - \$310,000 x .00118 \$ 365
Total \$ 850,000	Tax Rate → .00118	Total Tax Revenue \$1,000

6. Regardless of the total property value in the County, does the base tax revenue remain the same?

Yes.

↑

So

↓

=

Tax: \$1,000

↓

So

↑

=

Tax: \$1,000

7. How does **inflation** affect the base tax revenue?

Provides

County Services

2008

\$1,000

2016

\$1,000

\$1,000

\$895

Over time, the County can provide fewer services for the same base tax revenue generated year over year.

Source: Bureau of Labor Statistics CPI Inflation Calculator https://www.bls.gov/data/inflation_calculator.htm

8. What about all the new homes that are built each year, doesn't the County get new tax revenue for them? **Yes, this is called new growth.**

Requires

Additional County Services

New growth requires the County to cover additional services required by the new property. It is not intended to offset inflation.

Curtis presented a slide show explaining Davis County's and Davis County Library's proposed 2017 tax increase including the Davis County Library Tax Increase using the following slides:

1.

Davis COUNTY

2017 Proposed Tax Increase

2.

Proposed Tax Increases

Davis County

- Not to Exceed \$7.2 million
- An increase of 23.37% of the County property tax increment
- An annual increase of \$56.91 for a home with a value of \$260,000

Public Open Houses:

- Tuesday, November 29th from 6:00 pm to 9:00 pm at Davis County Admin. Building
- Wednesday, November 30th from 6:00 pm to 9:00 pm at Clearfield Library
- Thursday, December 1st from 6:00pm to 9:00 pm at Bountiful City Hall

Public Hearing:

Davis Co. Library – Tuesday, December 6th, 6:00 pm – Davis Conference Center

Davis County – Tuesday, December 6th, 7:00 pm – Davis Conference Center

Davis Co. Library

- Not to Exceed \$1.25 million
- An increase of 20.18% of the Library property tax increment
- An annual increase of \$9.87 for a home with a value of \$260,000

3.

Proposed Tax Increases

➢ The proposed increase of 23.37% is only applied to the 16.5% of County property tax.

➢ The proposed increase of 20.18% is only applied to the 2.6% of Library property tax.

4.

Effect of Proposed Tax Increase

➢ The County portion of the total property tax becomes 18.7%.

➢ The Library portion of the total property tax becomes 3%.

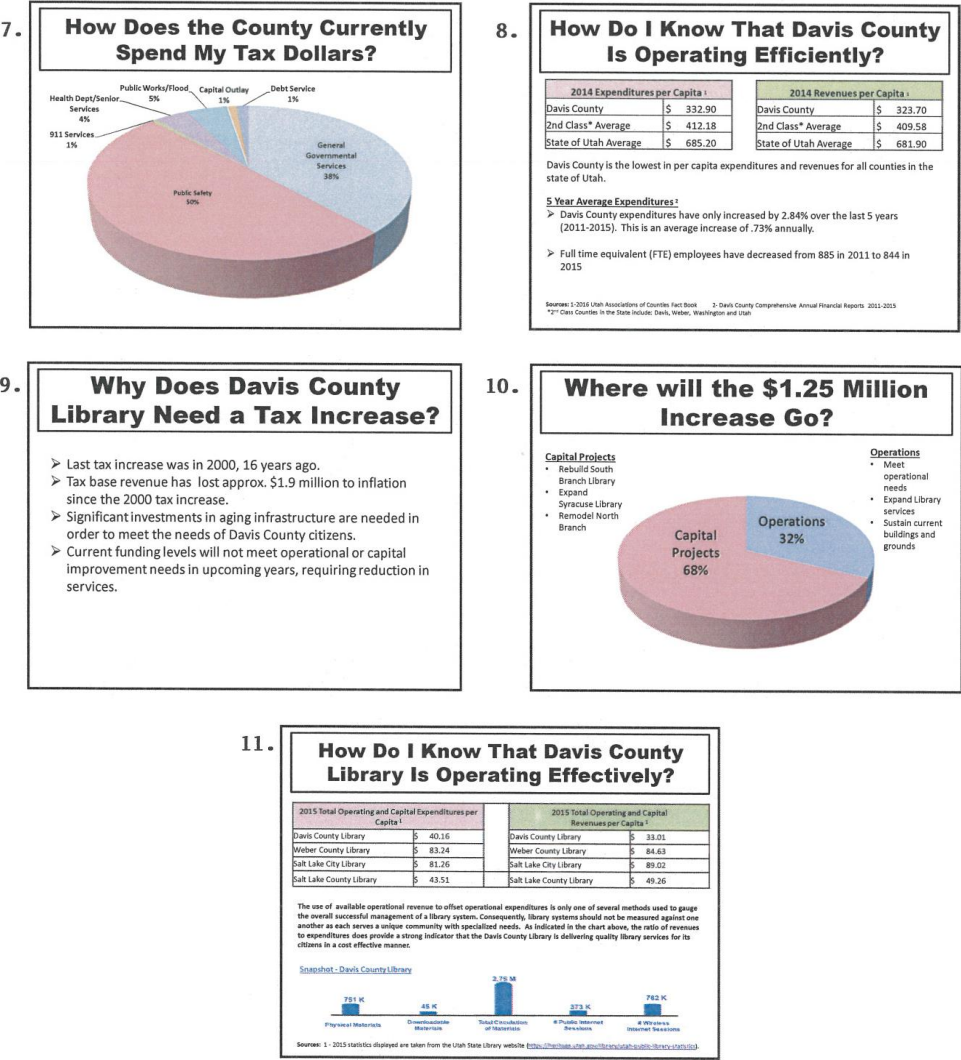
5.

Why Does Davis County Need a Tax Increase?

- Last tax increase was in 2007, ten years ago.
- Tax base revenue has lost approx. \$4.5 million to inflation since the 2007 tax increase.
- Over the last 4 years, the County has spent down reserve balances and deferred expenses in operations, personnel costs, and capital improvements.
- In 2016, the County had an independent firm conduct a salary survey. In order to become competitive in the labor market, market adjustments are needed.
- Additional investments need to be made in the areas of flood control, information systems, facility maintenance and capital projects.

6.

Where will the \$7.2 Million Increase Go?



(This PowerPoint presentation with audio can be viewed on YouTube: Davis County 2017 Tax Increase Presentation.)

- It was reiterated that open houses will be held regarding the proposed 2017 tax increase scheduled on:
- November 29th from 6:00 pm to 9:00 pm at the Davis County Administration Building
 - November 30th from 6:00 pm to 9:00 pm at the Clearfield Library
 - December 1st from 6:00 pm to 9:00 pm at Bountiful City Hall

The public hearing (to receive public comment) regarding the both proposed 2017 tax increases is scheduled for December 6th at 6:00 pm regarding the Davis County Library and 7:00 pm regarding Davis County’s. It will be held at the Davis Conference Center in Layton.

On December 13, 2016, during Commission Meeting, the proposed 2017 Budget will be an action item on the agenda.

Reappointment of Mel Miles to DC Library Board

Chris Sanford, Davis County Library Director, presented a request for reappointment of Mel Miles to the Davis County Library Board. His current term ends September 30, 2016. He will begin a 4-year term on October 1, 2016 and serve through September 30, 2020. Chris commented that Mel is the County’s former Human Resources Director. He also worked for the Davis School District. He and his wife live in Centerville with his brother, J.D. His favorite activities include reading, hiking, traveling and playing with his grandkids.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Agreement #2016-379 with Penna Powers to manage DC tourism marketing plan

Barry Burton, Davis County Community & Economic Development Director, presented agreement #2016-379 with Penna Powers to manage the Davis County tourism marketing plan. Barry explained Penna Powers is a marketing organization that we have been using for the past couple of years. This extends their contract. Tourism dollars are very important and we are trying to retain as many tourism dollars as we

possibly can and pull others. Penna Powers is working on a marketing plan that is very sound and they are succeeding in growing funds for us. The payable contract amount is \$273,000.00.

Commissioner Millburn explained this agreement was presented in Commission meeting on September 20, but was tabled pending clarification of renewal dates. The agreement was inadvertently delayed, but will cover work completed by Penna Powers to date and continue through December 31, 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brian Hatch, Davis County Health Director, presented the following:

Agreement #2016-380 with USC to allow Dementia Dialogue trainers access to training materials

Agreement #2016-380 with the University of South Carolina for permission to allow Dementia Dialogue (DD) trainers to have continued access to its proprietary software training materials. This will assist in efforts to support those dealing with dementia. There are no monies exchanged. The contract period is until terminated.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-381 with Utah Dept of Health for funding to be used for Public Health Preparedness and Response activities for ZIKA

Agreement #2016-381 with the Utah Department of Health for funding to continue Public Health preparation and response activities for ZIKA virus. Brian commented they are in the final stages of writing a plan to educate the public on the ZIKA virus. The receivable contract amount is \$14,542.00. Commissioner Smith requested Brian confirm that this amount represents the portion for 2016. Brian said this is the full amount and they elected to use it in 2016 to hire a health educator to perform this work. There is another contract that will fund the program through next August and potentially renew through June 30, 2018.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-382 with the Utah Dept of Health for National Syndromic Surveillance Program

Agreement #2016-382 with the Utah Department of Health for National Syndromic Surveillance Program funding to implement situational awareness and the support of public health authorities in the meaningful use of data from electronic health records in Utah. Brian explained the Health Department receives these funds specifically to accomplish getting our hospitals and health care systems to report certain key indicators into a data base where we monitor for syndromes such as individuals presenting at emergency rooms with respiratory, rash and other issues. The receivable contract amount is \$23,164.00. The contract period is September 1, 2016 through August 31, 2021.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-550B with Utah Dept of Health to add activity to EPICC 1305

Amendment #2015-550B with the Utah Department of Health EPICC 1305 (Environment, Policy & Improved Clinical Care) to add an activity that was funded in amendment A, but was missing from the original contract. There is no change in a receivable amount. The contract period is July 1, 2016 through September 30, 2017.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2016-8A with Utah Dept of Health for funding of participation in CDSMP

Amendment #2016-8A with the Utah Department of Health for funding of the arthritis program to increase participation in the Chronic Disease Self-Management Program (CDSMP). This is a course the Health Department offers for individuals dealing with chronic diseases. It is a reimbursement for class participants. The receivable contract amount is \$6,000.00. The contract period is July 1, 2016 through June 30, 2017.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2014-315B with Utah Dept of Health allowing DCHD to respond to infectious outbreaks

Amendment #2014-315B to the Healthcare Associated Infections (HAI) contract with the Utah Department of Health allowing the Health Department to work with Utah's hospitals, long-term care facilities and other healthcare settings to be responsible for responding to local and multi-jurisdictional outbreaks of healthcare associated infections. The receivable contract amount is \$10,413.00. The contract period is August 1, 2016 through July 31, 2017.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-549A with Utah Dept of Health to provide continued funding for surveillance of all prion disease cases

Amendment #2015-549A with the Utah Department of Health to provide continued funding for surveillance of all prion disease cases to insure appropriate medical records are obtained for suspected prion disease cases such as CJDs, [Creutzfeldt-Jakob Disease is an extremely rare degenerative brain disorder characterized by sudden development of rapidly progressive neurological and neuromuscular symptoms.] Brian said we would recognize them in the animal world as Chronic Wasting or Mad Cow disease. The receivable contract amount is \$1,602.00. The contract period is August 1, 2016 through July 31, 2017.

Commissioner Smith made a motion to approve. Commissioner Millburn second the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Smith commented the agreements Brian presented today are an indication of the breadth and scope of what our Health Department is responsible for and he expressed his appreciation for all the do.

Agreement #2016-383 with Jim Lee for elections training for DC elections office

Brian McKenzie, Davis County Chief Deputy Clerk/Auditor, presented agreement #2016-383 with Jim Lee to train Davis County Elections Office employees. Brian explained this is in preparation for the largest by-mail election we have had in Davis County. Mr. Lee is a certified document examiner, also known as a diplomat of the American Board of Forensic Document Examiners. He has over 34 years of experience as a forgery and handwriting, expert. The payable contract amount is \$500.00. The contract period is for October 10, 2016.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Curtis commented it is very important to update employee training and to insure the signature verification process is robust. In recent Commission meetings, Curtis has tried to assure the public that voting methods are safe and secure.

Amendment #2009-285B with Zions Bank Public Finance as financial advisor to Davis County

Curtis Koch, Davis County Clerk/Auditor, presented amendment #2009-285B with Zions Bank Public Finance. They have been County's financial advisor since 2009. This is the second and final 2-year extension allowed in this contract. The payable contract amount is \$fee based per issuance of bonds. The contract period is March 1, 2016 through February 28, 2018.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2014-95C with Utah DHS-DSAMH to extend end date of Drug Court Enhancement Grant

Commissioner Smith presented Amendment #2014-95C with the Utah Department of Human Services – Division of Substance Abuse and Mental Health to extend the end date of the Drug Court Enhancement Grant. There are no new monies. The contract period of this amendment is March 1, 2014 through September 30, 2017.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All

voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Resolution
#2016-384
appointing
Millburn and
Koch to
represent at
UCIP

Commissioner Petroff presented resolution #2016-384 appointing a representative and an alternate to represent and vote on Davis County’s behalf at the Utah Counties Indemnity Pool (UCIP) 2016 Annual Membership Meeting.

Commissioner Petroff made a motion to appoint Commissioner P. Bret Millburn as Davis County’s representative and Curtis Koch as alternate. Commissioner Smith seconded the motion. All voted aye.

Notice and
Opening of
Public Hearing
to consider
additional
budget
appropriation
requests

Commissioner Petroff read the following Notice of Public Hearing:

Pursuant to section 17-36-26 U.C.A. 1953 as amended, notice is hereby given by the Board of Davis County Commissioners, Farmington, Utah that a public hearing will be held on Tuesday, September 27, 2016 at 10:00 AM in Room 303 of the Davis County Administration Building, 61 S. Main Street, Farmington, Utah to consider additional budget appropriation requests. Budget increases will be funded by new revenues and/or monies unspent in the prior year.

Commissioner Millburn made a motion to open the Public Hearing. Commissioner Smith seconded the motion. All voted aye.

The public hearing was opened.

Resolution
#2016-385
2016 Budget
Opening

Curtis Koch, Davis County Clerk/Auditor, presented resolution #2016-385 for additional 2016 budget appropriation requests for the General Fund. Other fund appropriations will also be considered. The 2016 Davis County budget increases will be funded by additional revenues that were not anticipated at the time original budgets were adopted and/or by monies unspent in the prior year. He presented the following changes in Funds 10, 15, 18, 23, 31, 32 and 33:

- Fund 10: Curtis said that through the budget process we do our best to make estimates on personnel costs and benefits. On occasion enough funds are not allocated to smaller departments. Knowing this is the case with the budget process, we also include some funding in Non-Departmental that can offset this. Today we are moving monies to various departments to cover benefit and payroll projections that were inaccurate. The net effect is \$0. There was a net increase to various departments for benefits and payroll that was offset by decreases in the Non-Departmental benefits and payroll accounts.
- Fund 15: The Health Department has approved various contracts that now need to expend the monies that are provided through those contracts. Expenses in Environmental Health are decreased to offset the Health Administration and Air Quality.
- Fund 18: This is a correction of a budget entry. The funds were initially budgeted from Tourism, but should have come from the LEC. The funds were transferred out of Tourism/Legacy Events Center (LEC) to Facilities for improvements to the LEC.
- Fund 23: There is an increased use of online books resulting in a need to increase this funding for books and materials.
- Funds 31, 32, 33: These are fees that are charged based upon the County’s debt service that were inadvertently missed in the budget process.

All specific items are listed in the following table presented in the meeting:

1	September 27, 2016 Resolution & Budget Opening Items					
2						
3	Fund/Dept.	Rev/Exp	Account #	Account Name	Increase	Decrease
4						Reason
5	FUND 10 GENERAL FUND					
6	Commission	E	10-4111-130	Benefits	\$ 12,000	
7	Legal Defender	E	10-4126-130	Benefits	\$ 11,200	
8	Recorder	E	10-4144-130	Benefits	\$ 25,000	
9	Attorney	E	10-4145-130	Benefits	\$ 50,000	
10	Surveyor	E	10-4147-130	Benefits	\$ 11,000	
11	Victim Services	E	10-4148-130	Benefits	\$ 5,500	
12	Animal Control	E	10-4253-110	Payroll	\$ 15,000	
13	Animal Control	E	10-4253-130	Benefits	\$ 12,000	
14	Vehicle Maintenance	E	10-4253-130	Benefits	\$ 9,000	
15	Non-Departmental	E	10-4150-110	Payroll		\$ 15,000
16	Non-Departmental	E	10-4150-130	Benefits		\$ 135,700
17	Net Increase of Expenses			\$ -		
18	Net Increase of Revenue			\$ -		
19						
20						
21	FUND 15 HEALTH DEPT					
22	Seniors	R	15-3325-000	Contract Revenue	\$ 149,437	Contract 2015-365C, add'l funds for Senior Services based on Older Americans Act
23	Seniors	E	15-4325-745	Vehicles	\$ 149,437	Use of add'l grant revenues for purchase of 3 MDW vehicles
24	Health Promotion	R	15-3340-020	Public Health - State	\$ 20,950	Contract 2016-356, Prescription Drug Overdose Grant
25	Health Promotion	E	15-4315-110	Payroll	\$ 12,570	Position request for intervention and education related to overdose grant
26	Health Promotion	E	15-4315-130	Benefits	\$ 8,380	Position request for intervention and education related to overdose grant
27	Health Promotion	R	15-3340-022	Prev Block Grant	\$ 18,000	One time pass through funds to Davis School District
28	Health Promotion	E	15-4315-250	Operating Supplies	\$ 18,000	One time pass through funds to Davis School District
29	CDIEPI	R	15-3317-040	Bioterrism Grant	\$ 14,542	Contract 2016-XXXX, Zika Preparedness/Response program
30	CDIEPI	E	15-4317-110	Payroll	\$ 9,000	Contract 2016-XXXX, Zika Preparedness/Response program
31	CDIEPI	E	15-4317-130	Benefits	\$ 5,542	Contract 2016-XXXX, Zika Preparedness/Response program
32	Health Admin	E	15-4311-110	Payroll	\$ 37,000	Move wages/benefits allocations from environmental health to health admin
33	Health Admin	E	15-4311-130	Benefits	\$ 15,000	Move wages/benefits allocations from environmental health to health admin
34	Health Admin	E	15-4311-111	Travel Pay	\$ 800	Move wages/benefits allocations from environmental health to health admin
35	Health Admin	E	15-4311-135	Communications	\$ 300	Move wages/benefits allocations from environmental health to health admin
36	Health Admin	E	15-4311-117	Overtime	\$ 4,500	Move wages/benefits allocations from environmental health to health admin
37	Env Health	E	15-4313-110	Payroll		\$ 50,000
38	Env Health	E	15-4313-130	Benefits		\$ 9,600
39	Air Quality	E	15-4312-110	Payroll	\$ 1,300	Move wages/benefits allocations from environmental health to air quality
40	Air Quality	E	15-4312-130	Benefits	\$ 700	Move wages/benefits allocations from environmental health to air quality
41	Net Increase of Expenses			\$ 202,929		
42	Net Increase of Revenue			\$ 202,929	\$ -	
43						
44	FUND 18 TOURISM					
45	Tourism	E	18-4192-910	Transfer Out	\$ 253,000	Correct Xfr to Facilities for Events Center Improvements
46	Events Center	E	18-4620-910	Transfer Out		\$ 253,000
47	Net Increase of Expenses			\$ -		
48	Net Increase of Revenue			\$ -		
49						
50	FUND 23 LIBRARY					
51	Library	E	23-4580-612	Books and Materials	\$ 75,000	Increase to address additional holds of Overdrive items on States Overdrive Consortium Account
52	Net Increase of Expenses			\$ 75,000		
53	Net Increase of Revenue			\$ -		
54						
55	FUND 31 DEBT SERVICE					
56	2005 Jail Expansion	E	31-4743-830	Collection Charges	\$ 1,000	Budget for 2016 Charges billed
57	Net Increase of Expenses			\$ 1,000		
58	Net Increase of Revenue			\$ -		
59						
60						
61						
62	FUND 32 DEBT SERVICE					
63	2010B Bonds	E	32-4924-830	Collection Charges	\$ 500	Increase based on Nov 2016 Year end billing
64	Net Increase of Expenses			\$ 500		
65	Net Increase of Revenue			\$ -		
66						
67						
68	FUND 33 DEBT SERVICE					
69	2003 Conf Center	E	33-4918-830	Collection Charges	\$ 500	Budget for cost of continuing disclosures on 2003 Conf Center Bond
70	Net Increase of Expenses			\$ 500		
71	Net Increase of Revenue			\$ -		
72						
73	NET (USE OF) / CONTRIBUTION TO FUND BALANCE					
74						
75						
76	Total Increase of Expenses			\$ 279,929	\$ (75,000)	Use of Library Fund Balance
77	Total Increase of Revenue			\$ 202,929	\$ (2,000)	Use of Debt Service Fund Balances
78	Net Effect on Total Fund Bal.			\$ 77,000	\$ (77,000)	

Commissioner Petroff invited public comment in regard to the budget changes. Seeing none, Commissioner Millburn made a motion to close the public hearing. Commissioner Smith seconded the motion. All voted aye.

Commissioner Smith made a motion to approve the budget opening. Commissioner Millburn seconded the motion. All voted aye. The document is filed in the office of the Davis County Clerk/Auditor.

Convene as
BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax
Registers
approved

Curtis presented the Property Tax Register which reflected the following for consideration:

- 4 veteran abatements totaling \$3,128.60.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

- 2016 waiver of personal property penalties totaling \$17,381.66.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

- 90 appeals that have stipulated to the value and will not go to a hearing.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All

voted aye.

- 4 appeals denied after review and chose not to go to a hearing.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

- 2 appeals that have been dismissed.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

- Late 2015 abatements including 3 circuit breaker, 1 indigent and 20 veteran abatements.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Millburn. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the Davis County Clerk/Auditor’s Office.

Commissioner Millburn made a motion to approve the Commission Meeting minutes of September 6, 2016. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

The Personnel Register was presented inclusive of the following Davis County Sheriff’s Office Basic Training Reimbursement agreements:

Agreement #2016-386 – Darrin J. Rubens – Correctional Officer

Agreement #2016-387 – Reegan M. Thurston – Correctional Officer

Commissioner Smith made a motion to approve the Personnel Register and the basic training reimbursement agreements. Commissioner Millburn seconded the motion. All voted aye. The agreements are on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn said this has been a very important meeting. He concurred with Commissioner Smith’s earlier comments applauding the County Health Department and noted “when that is magnified over all of the departments, there is a lot that goes on and as we go about our day-to-day business, we do not realize the services that are being provided to us.” These services do come at a cost and he expressed his appreciation to Curtis, his staff and the County department heads for the manner in which they manage the precious resource of taxpayer dollars. Speaking for the commissioners, he said as they approve budgets and administer the County’s tax revenues, they do not take their responsibilities lightly. “There has been a lot of work done in previous years to extend and not have to raise taxes. There has been a lot of work done to minimize and get to the point that the increase we are asking for is just to get us back on par. We welcome the public comments and input as we go forward.”

Commissioner Smith said “This is not easy or anything we take lightly (proposed tax increase). Yet, at the same time, it is right. It is time for us to move forward with some of these changes. In my studies of the County finances, it has become clear that we have been living on basically money pulled from our savings account. Well, you can’t do that in your home because once you do pull it out of your savings account, it’s not there next month. We’ve got the same problem. Reducing the fund balance and then deferring maintenance of assets is just really a short-sighted, short-term solution. You can’t keep that up forever or you will really be sorry in the long run. It is something we just can’t continue. I have been so impressed by the

library and the need the community has for the library and how it just seems to keep growing. The statistics we looked at were very telling. I’m supporting both of these (proposed tax increases) but I sure want to have the input to see if there is something we are missing. I’m encouraging everyone here and everyone I see to come to those open houses. That is where we will see how this is working and will get the good feedback. It was very difficult last year to make some cuts to some of our benefits for our wonderful employees. Now, I think we can now tell the public we are working as efficiently as we can and taking care of our people.”

Mark Altom, Davis County Treasurer, said he wants to let the Commissioners know that he supports their actions to consider raising taxes. Having worked here for over 24 years, he recognizes the property tax system is a good property tax system. “Curtis has done a very good job in presenting how it works.” He encouraged the public to come forward to understand. He has developed a phrase – “When I tell myself I don’t understand why someone does something or why something happened, I’ve just answered the question. If I understood, I would understand. I just hope that the public will come forward at the open houses and come to understand how property taxes work. Inflation does erode property taxes. I know that we have a lot of seniors who are on a fixed incomes. Interestingly, even Social Security has a periodic small percentage increase. Property tax doesn’t have that. They are on a more fixed income than those on a fixed income. I stand in support of the Commission and publicly thank Curtis for taking me off the budget committee a couple of years ago.”

Meeting Adjourned.

Clerk/Auditor

Chair